

HKEx Environmental, Social and Governance Reporting Guide

A. Environmental

Aspect & KPI	Subject Area & General Disclosure	Section/Sub-section in Report
Aspect A1 : Emissions	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer	Present: Our Achievements; Present: Our Environment, Our Footprint
KPI A1.1	The types of emissions and respective emissions data	Present: Our Environment, Our Footprint
KPI A1.2	Greenhouse gas emissions in total (in tonnes) and, where appropriate, intensity	Present: Our Environment, Our Footprint
KPI A1.3	Total hazardous waste produced (in tonnes) and, where appropriate, intensity	Present: Our Environment, Our Footprint
KPI A1.4	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity	Present: Our Environment, Our Footprint
KPI A1.5	Description of measures to mitigate emissions and results achieved	Our Environmental Initiatives
KPI A1.6	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved	Our Environmental Initiatives
Aspect A2: Use of Resources	Policies on the efficient use of resources, including energy, water and other raw materials	The Nature of our Business; Our Commitment
KPI A2.1	Direct and/or indirect energy consumption	Present: Our Environment, Our Footprint
KPI A2.2	Water consumption	Present: Our Environment, Our Footprint
KPI A2.3	Description of energy use efficiency initiatives and results achieved	Our Environmental Initiatives
KPI A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved	Our Environmental Initiatives
KPI A2.5	Total packaging material used for finished products	N/A
Aspect A3: The Environment and Natural Resources	Policies on minimising the issuer's significant impact on the environment and natural resources	The Nature of our Business; Present: Our Environment, Our Footprint (Our Mainland China Division)
KPI A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them	Present: Our Environment, Our Footprint (Our Mainland China Division)

B. Social

Aspect & KPI	Subject Area & General Disclosure	Section/Sub-section in Report
Aspect B1: Employment	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer	Our people today: employee benefits, successes and challenges
KPI B1.1	Total workforce by gender, employment type, age group and geographical region	Our People - Our Performance
KPI B1.2	Employee turnover rate by gender, age group and geographical region	Our People - Our Performance
Aspect B2: Health and Safety	Information on: (a) the policies; and (b) compliance with relevant laws and regulations	Occupational Health and Safety ("OHS") - Present
KPI B2.1	Number and rate of work-related fatalities	Occupational Health and Safety ("OHS") - Present
KPI B2.2	Lost days due to work injury	Occupational Health and Safety ("OHS") - Present
KPI B2.3	Description of occupational health and safety measures adopted, how they are implemented and monitored	Occupational Health and Safety ("OHS") - Present
Aspect B3: Development and Training	Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities	Present: Our Training Policy
KPI B3.1	The percentage of employees trained by gender and employee category	N/A
KPI B3.2	The average training hours completed per employee by gender and employee category	N/A

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Aspect B4: Labour Standards	Information on: (a) the policies; and (b) compliance with relevant laws and regulations	Our people today: employee benefits, successes and challenges Challenges, Our Mainland China Division
KPI B4.1	Description of measures to review employment practices to avoid child and forced labour	N/A
KPI B4.2	Description of steps taken to eliminate such practices when discovered	N/A
Aspect B5: Supply Chain Management	Policies on managing environmental and social risks of the supply chain	Our Supply Chain Management
KPI B5.1	Number of suppliers by geographical region	N/A
KPI B5.2	Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, how they are implemented and monitored	Stakeholder Engagement and Materiality; Our Partners; Our Supply Chain Management
Aspect B6: Product Responsibility	Information on: (a) the policies; and (b) compliance with relevant laws and regulations	Our Product Quality
KPI B6.1	Percentage of total products sold or shipped subject to recalls for safety and health reasons	N/A
KPI B6.2	Number of products and service related complaints received and how they are dealt with	N/A
KPI B6.3	Description of practices relating to observing and protecting intellectual property rights	N/A
KPI B6.4	Description of quality assurance process and recall procedures	Our Product Quality
KPI B6.5	Description of consumer data protection and privacy policies, how they are implemented and monitored	N/A
Aspect B7: Anti-corruption	Information on: (a) the policies; and (b) compliance with relevant laws and regulations	N/A
KPI B7.1	Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the cases	N/A
KPI B7.2	Description of preventive measures and whistle-blowing procedures, how they are implemented and monitored	N/A
Aspect B8: Community Investment	Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests	Our Community
KPI B8.1	Focus areas of contribution	Our Community
KPI B8.2	Resources contributed	Our Community

GRI Standards

Material Topic	Disclosure		Section/Sub-section in Report
Procurement Practices	204-1	Proportion of spending on local suppliers (percentage of products and services purchased locally)	Our Partners - Present: Our Performance
Materials	301-1	Materials used by weight or volume	The Nature of our Business; Present: Our Environment, Our Footprint
Energy	302-4	Reduction of energy consumption	N/A
Water	303-3	Water recycled and reused	Present: Our Environment, Our Footprint
Waste	306-2	Waste by type and disposal method	Present: Our Environment, Our Footprint
Environmental Compliance	307-1	Non-compliance with environmental laws and regulations	N/A
Supplier Environmental Assessment	308-1	New suppliers that were screened using environmental criteria	N/A
Supplier Environmental Assessment	308-2	Negative environmental impacts in the supply chain and actions taken	N/A
Employment	401-3	Parental leave	N/A